



GOVERNING BOARD MEETING

September 19, 2024 - 2:00 pm ET

MEETING MINUTES

Access Point: 111 E. Monument Avenue, Suite 605 Kissimmee, FL 34741

Present: Stevie Johns, Board Chair; Lisa Fuhrmeister, Jennifer Parker, Board Secretary
Board Treasurer; Absent: Jessica Howell

Guests: Sandra Anthony, Auditors: John Duffy and Justin Cabral, Ed DePersis, Steven Narcisse, Melissa Stokke-Larson, Wendy Ross, Elaine Ruiz, Debra Bele

AGENDA

- I. **Call to Order** – S. Johns commenced the meeting at 2:02pm ET
- II. **Roll Call** – S. Johns confirmed a quorum. Jessica Howell was unable to attend today’s meeting.
- III. **Routine Business**
 - a. S. Johns made a motion to approve the agenda and L. Fuhrmeister seconded; Unanimous vote for approval.
 - b. S. Johns made a motion to approve the minutes of the August 15, 2024 board meeting and J. Parker seconded; Unanimous vote for approval.
- IV. **Information Items**

The **FY 2024 audit** was presented by Jon Duffy and Justin Cabal, Moss, Krusick and Associates. A review of the financial highlights and there were no prior year findings.

Dr. Anthony presented the **State of the School Report** which began by asking Dr Stokke-Larson to share an update on PM1 testing participation for K2 STAR Literacy and Math, Math 3-8 and 3-10 ELA.

Dr. Anthony then introduced Melissa Ley, Executive Director of FUELS. Information was provided about the **FUELS donation**: the organization and the grant program that was made available to teachers. Dr. Anthony shared a few sentiments expressed by students and teachers. Board members took a moment to express their sincerest gratitude to Ms. Ley for her donation and investment in our school.

A summation of the following **policies** was presented for board adoption.

- i. School Safety and Crisis Plan
- ii. Reporting Child Abuse, Abandonment, and Neglect Policy
- iii. Student Drop Out Policy
- iv. Student Control Policy
- v. Internet Safety Plan – M. Stokke-Larson

Dr. Stokke-Larson shared that regarding the **Internet Safety Plan** there will be monthly videos, lessons completed in class and that desktop backgrounds will be promoted.

Ed DePersis presented the **Salary Increase Allocation Distribution Plan** as well as the FY25 1+Forecast. Revenue increased driven by FTE an student funding capture. Projected expenses decreased slightly. Combined, a deficit decrease is projected.

Mr. DePersis reviewed the projected adjustments to FY25 funding payments which increased FY25 projected FTE's from 647.1 to 725.2 weighted FTE's. As a result of the authorizer's adjustment, monthly funding payments were adjusted from \$163K to \$185K, and a one-time true-up payment of \$85,633 was received at the end of August; however, the authorizer also communicated that their preliminary estimate for FY24 FTE's will result in the school having been overpaid during FY24 by \$250K, and that our FY25 estimate of 995 weighted FTE's will result in a funding estimate for the year that is too high by \$1M. As a result of the communication, we contracted with a Florida finance consultant to analyze FY24 enrollments and calculated FTE's in the FOCUS system. His analysis indicates we should be paid for 785.2 weighted FTE's, which would then reflect an underpayment by approximately \$333K.

Mr. DePersis reviewed the **Accel Invoice Detail**.

Mr. DePersis and Mr. Steven Narcisse reviewed the **2024-2025 Salary Increase Allocation Plan**.

An **update of enrollment** was presented by Wendy Ross. Current student count is 777. Dr. Anthony took a moment here to share expectations for attendance and engagement and reviewed the **non-attendance -truancy 10 day letter** which will be sent to families as applicable.

Lastly, Dr. Anthony thanked the board members for submitting their bios as she shared that this is a new addition to the **school website**.

V. **Action Items**

- a. Lisa Fuhmeister motioned to approve the 2023-2024 Audit; seconded by Jennifer Parker. The motion was approved unanimously.
- b. Jennifer Parker made a motion to approve the Accel Payment Request; seconded by Stevie Johns. The motion was approved unanimously.
- c. Jennifer Parker made a motion to approve the Donation from FUELS in the amount of \$828.10; seconded by Stevie Johns. The motion was approved unanimously.
- d. Lisa Fuhmeister made a motion to approve the Salary Increase Allocation Distribution Plan; seconded by Jennifer Parker. The motion was approved unanimously.
- e. Stevie Johns motioned to approval the Board Policies and Plans as listed:
 - i. Safe Schools Policy

- ii. Reporting Child Abuse, Abandonment, and Neglect Policy
- iii. Student Drop Out Policy
- iv. Student Control Policy
- v. Internet Safety Plan

Jennifer Parker seconded the motion; motion was approved unanimously.

Next board meeting date was announced to be October 17, 2024.

VI. There were no additional comments and the board adjourned at 3:04pm.