

SCHOOL BOARD MEETING- October 6, 2022- 2:00 pm ET

TEAMS Online Meeting:

Or call in (audio only): +1 540-566-5080,,441453131# Public Notification on [School Website](#)

AGENDA

- I. Call to Order – S. Johns
  - a. Official call to order 2:02pm
- II. Roll Call- S. Johns
  - a. Attendance: Stevie Johns and Lisa Fuhrmeister
  - b. Not in attendance: Jennifer Parker
- III. Routine Business- S. Johns
  - a. Approval of Agenda
    - a. Lisa Fuhrmeister motioned to approved
    - b. Stevie Johns seconded
    - c. Motion Approved
  - b. Approval of September 1, 2022 Board Meeting minutes
    - a. Lisa Fuhrmeister motioned to approved
    - b. Stevie Johns seconded
    - c. Motion Approved
- IV. Information Items
  1. Insurance Update, D&O - S. McElwain
    - I. Shannon McElwain: informed this is now complete and certificate has been issued with inclusion of Osceola County and is now on file. This is a closed issue.
  2. Board Member Fingerprint Results and Charter Links Upload - S. McElwain, B. Santiago
    - I. Brenda Santiago: District acknowledged all board members have completed however, the school has not received clearance results to upload into Charter Link. During the recent district visit it was confirmed complete and the school has met this requirement. This is now a closed issue.
  3. School Office Update and Address Change Process – S. McElwain, B. Santiago
    - I. Shannon McElwain: Inquired what formal documentation is needed regarding the official change of address.
    - II. Thomas Sternberg: A charter amendment will be required. It is not uncommon, nor a big lift. Since we are only occupying an office and not a building with students in attendance the requirements are different to amend.
      - I. Thomas asked for the official date of occupancy and the new office address be sent to him and he will execute the amendment.
      - II. Shannon will provide Thomas with this information.

4. State of the School Report –S. McElwain &B. Santiago
  - I. Shannon:
    - I. Reminder we have moved from launch updates to school operations updates
    - II. Hiring has been completed and all open positions have been filled.
    - III. The position of Testing and Compliance Coordinator has been added to the team. Although not originally planned for Brenda felt it was an immediate need, therefore it was added.
    - IV. Marketing/Enrollment updates:
      - I. Current enrollment 241 students
      - II. Marketing focus has shifted to in district Osceola student recruitment vs. state-wide.
      - III. Lisa asked if mid-semester recruitment would open state-wide again. Shannon shared it would be based on the number of enrolled students at that time.
  - II. Brenda:
    - I. Attendance monitoring
      - I. They are utilizing the new system to track both student attendance and engagement and are having great successes so far.
        - I. Teachers have been trained on how to monitor and approve students sync/async attendance.
        - II. Tracking non-engaged students due to the storm
    - II. District reflective visit was cancelled due to the storm. Contacted on October 5 for reschedule on October 7. Last minute scheduling however, they are prepared and looking forward to the feedback.
      - I. Thomas inquired re: scope of the visit and Brenda shared it was focused on compliance requirements. Since we are a new program there is little data we can provide to the district however, it will be good to have their feedback to ensure compliance moving forward. Thomas asked for updates from the compliance meeting from Brenda and informed that we have an attorney available to help ensure the school is receiving proper notification from the district is of meeting dates/times, or other requests/requirements is provided. It needs to be feasible and not interfering with the work of the school.
    - III. FTE Survey 2 will be held October 10-14
    - IV. Storm related updates

- I. Emergency meeting was held with the school team to ensure contact with all students
    - I. Define communications, preparations and update provisions to team and students.
    - II. Instructional continuity plan created to ensure schooling continues for those that have no power and/or internet
    - III. Wellness survey created
      - I. 103 responses received
  - II. Student Success Coach and teachers are all working to ensure student engagement
  - III. Contact is being made via phone, email and text
  - IV. Some families are still without power and/or internet
- .
- I. Office updates
    - I. Contract finalized, keys were acquired
    - II. Although delayed due to storm, targeting November for move in.
    - III. Office was checked prior to and after storm to ensure secure and no damage occurred.
- .
- Academic Updates –
    - I. Student testing participation information provided to the Board during the meeting.
    - II. Some students are currently without power due to the storm. Action plan has been put in place to support completion of required testing. Test windows which have been extended.
    - III. First school newsletter is expected to go out the week of October 10.
    - IV. End of first grading period October 13.
    - V. Report cards to be distributed October 24.
    - VI. Parent/Teacher conferences to be held October 26- November 2.

V. Action Items

1. Participation in Osceola County School District Mental Health Plan (opt in required)
    - I. Brenda
      - I. Originally we were informed if we did not opt out we were to be automatically included in the program. The Board needs to officially approve us to opt into the program.
        - I. Board President, Stevie Johns motioned to approve opting into the Mental Health Plan.
        - II. Lisa second
        - III. Board approved
  2. Out of Field Waiver Approval
    - I. Susan Thomas, who is PE/Art Elementary certified, is also providing health instruction.
    - II. Currently working on Health certification
      - I. Board President, Stevie Johns motioned to approve opting into the Mental Health Plan.
      - II. Lisa second
      - III. Board approved
- VI. Additional Comments from the Board
  1. Stevie –
    - I. Email from Alan McKune from Accel, regarding access to a Florida board email account
      - . We need additional information on how to access and what is the purpose of the account
        - I. Shannon shared this might have been set up to provide board inquiry access via a central account on the school website.
        - II. Shannon took this as an action item.
  2. Stevie –
    - I. Informational purposes only - VPA was given notification of statutory requirements for virtual school enrollment minimums of 50%. Nothing further has been provided and Stevie will update/notify when further information is received. In the interim – note, as stated earlier in the meeting, our marketing activities have been adjusted with a focus more on in-district students to increase our enrollment numbers.
  3. Lisa –

- I. Thanked Brenda and Shannon for proactively recognizing the need for a testing and compliance position to support the school's accountability with the state. It is a very nuanced environment having students around the state. Ensuring test participation, data compliance and accountability to the district/state will result in positive outcomes for the school.
- a. Next board meeting date: November 3, 2022 at 2:00 pm ET

VII. Public Comment

- I. NONE

VIII. Adjournment

- I. Meeting adjourned at 2:35pm