



## **SCHOOL BOARD MEETING**

August 4, 2022

2:00pm ET – TEAMS Meeting

### **Meeting Minutes**

**Present:** Stevie Johns, Board Chair, Lisa Fuhrmeister, Board Treasurer, Jennifer Parker, Board Secretary, Thomas Sternberg

**Guests:** Susan Stagner, Shannon McElwain, Stephen Narcisse, Brenda Santiago, Kimberly Feltner

- I. **Call to Order** – Board Chair, Stevie Johns commenced the meeting at 2:03 pm ET
- II. **Roll Call**- The roll call was conducted, and a quorum confirmed by Board Chair Stevie Johns
- III. **Routine Business**- S. Johns
  - a. L. Fuhrmeister made a motion to approve modification to the agenda for next board meeting's time and J. Parker seconded: Unanimous vote for approval
  - b. J. Parker made a motion to approve and L. Fuhrmeister seconded minutes of July 7 board meeting: Unanimous vote for approval
- IV. **Information Items**
  - a. Insurance update: S. Stagner has received an updated version of the insurance application; Thomas Sternberg and Board Chair to review the Education Liability policy and the Directors and Officers policy, sign off and provide copies to all who need it.
  - b. Board Member background checks and Required Training update: Board Chair has contacted the district to confirm they have received everything needed.
  - c. School Office Lease Update – Board Chair reported that the lease is going to the real estate attorney for review with the intention to take occupancy 9.1.
  - d. Teacher Salary Increase Allocation Update – Shannon McElwain & Brenda Santiago are working to establish a district contact to provide allocation of teacher salary increases as a charter school under the Osceola umbrella due to legislation recently passed.

- e. Launch update –S. McElwain & B. Santiago
  - i. HR/Hiring update:
    - 1. Head Of School, Brenda Santiago, started last week
    - 2. Principal, Kimberly Feltner, began Monday, 8.1
    - 3. Operations Manager started 8.4
    - 4. An offer is pending for Student Services Coordinator, Special Education Coordinator, and 3 Special Education teaching positions
    - 5. Pending offer for ELL coordinator
    - 6. There are teacher positions open and we are fine with the beginning of the year ratios
  - ii. Enrollment update: 108 total new enrollments since last report and we are tracking toward October projections; 4081 Leads up 2000 from last report
  - iii. Osceola Opening Checklist Update; HOS has identified who on staff is responsible for each item that needs to be completed to open and operate and is currently reviewing in a weekly meeting; she is following up with Osceola on point-of-contact direction and some items are still pending; this is an area of concern in terms of preparation and inputting these checklist items in a district system
  - iv. Systems Updates: HOS: struggling to get guidance or follow up from requests for training and access to the Focus system
  - v. Teacher and Student Start Update: Teachers began 8.3; no student start date adjustment at this time as we are in compliance with what we are doing on our end but we are hitting some obstacles with access to Osceola data for students.

**V. Action Items**

- a. L. Fuhrmeister made a motion to approve the 22-23 budget and J. Parker seconded: Unanimous vote for approval
- b. J. Parker made a motion to approve Parent and Student Handbook and L. Fuhrmeister seconded: Unanimous vote for approval
- c. L. Fuhrmeister made a motion for Board President to review and sign School Safety Plan when completed, and J. Parker seconded: Unanimous vote for approval

**VI. Additional Comments from the Board**

- a. Next board meeting date: September 1, 2022 at 10:00 am ET

**VII. Public Comment**

No public attendance

**VIII. Adjournment:** Board Chair adjourned the meeting at 2:48 pm ET

