



SCHOOL BOARD MEETING
July 7, 2022
2:00pm ET - TEAMS Meeting

Meeting Minutes

Present: Stevie Johns, Board Chair, Lisa Fuhrmeister, Board Treasurer, Jennifer Parker, Board Secretary

Guests: Susan Stagner, Shannon McElwain, Stephen Narcisse

- I. **Call to Order** – Board Chair, Stevie Johns commenced the meeting at 2:03 pm ET
- II. **Roll Call**- The roll call was conducted, and a quorum was confirmed by Board Chair Stevie Johns
- III. **Routine Business**- S. Johns
 - a. L. Fuhrmeister made a motion to approve amendments to the agenda, and J. Parker seconded: Unanimous vote for approval
 - b. J. Parker made a motion to approve, and L. Fuhrmeister seconded the minutes of the June 24 board meeting: Unanimous vote for approval
 - c. J. Parker made a motion to approve, and L. Fuhrmeister seconded minutes of the June 24 workshop: Unanimous vote for approval
- IV. **Information Items**
 - a. Charter Agreement update: Susan Stagner digitally sent to Board members during the meeting the fully executed copy of the contract.
 - b. Line of Credit loan agreement: Board Chair confirmed that she and Board Treasurer signed the agreement; S. Stagner is waiting for Thomas Sternberg to send the signed contract with a complete package of documents.
 - c. Insurance update: The application was sent and has been received by the Broker, Marsh, for the Directors & Officers and Educator Liability Insurance bids; the school liability insurance is through Philadelphia. The application will be expedited for completion and sent to Board for Board Chair’s signature.

- d. Board Member background checks: Board has received information on the process for fingerprinting, and Board has committed to having this process complete by Friday, 7.15.
- e. Board Member required training from a FLDOE trainer: Board is committed to completing the training provided by Greater Capacity Consortium by Friday, 7.15; GCC will send certificates of completion directly to Osceola County Compliance.
- f. Launch update: Shannon McElwain provided updates:
 - i. HR update: VPA of FL has hired a HOS and Principal; the next priority is School Operations Manager. There is a strong pipeline of applicants.
 - ii. Enrollment update: 4 new verified applications with 300 applications in process and a total new enrollment of 35; leads have moved from 1634 to 2226; IT is working with Osceola CTIO for reporting and access.
 - iii. School Office search update: There is one area of concern with signing the contract: there is a variable cost to the common areas over the course of the contract, and the Board Chair is trying to keep it to \$5.00 per square foot and is waiting for information from the Broker to move forward with execution on the lease.
 - iv. School ID from FLDOE: The process includes a school committee which approves the application for ID; the expectation is that we will have it by early next week; this ID gets the school into the district systems.

V. Action Items

- a. Public School Works agreement for state/federal compliance training: L. Fuhrmeister made a motion to sign an agreement with Public School Works for state/federal compliance training for school staff, and J. Parker seconded: Unanimous vote for approval
- b. Presence Learning agreement for special education related services: J. Parker made a motion to sign an agreement with Presence Learning for special education services, and L. Fuhrmeister seconded: Unanimous vote for approval

VI. Additional Comments from the Board

Next board meeting date: August 4th, 2022, at 2:00 pm ET
 Board members Confirmed receipt of the Florida Standard Charter Contract through Dropbox: Board Chair will check with T. Sternberg as to the missing execution date on the front page, and the school address may need to be added as well, and it would be easiest to get all updates made at once when address is confirmed.

VII. Public Comment: No additional people were in attendance

VIII. Adjournment: Board Chair adjourned the meeting at 2:50 pm ET