



SCHOOL BOARD MEETING

June 24, 2022

2:00pm ET- TEAMS Meeting

Meeting Minutes

Present: Stevie Johns, Board Chair, Lisa Fuhrmeister, Board Treasurer, Jennifer Parker, Board Secretary

Guests: Susan Stagner, Thomas B. Sternberg, Shannon McElwain, Stephen Narcisse

- I. **Call to Order** – Board Chair, Stevie Johns commenced the meeting at 2:11 pm ET
- II. **Roll Call**- The roll call was conducted, and a quorum confirmed by Board Chair Stevie Johns
- III. **Routine Business:**
 - a. Lisa Fuhrmeister made a motion to approve amendments to the agenda and Jennifer Parker seconded: Unanimous vote for approval
 - b. Lisa Fuhrmeister made a motion to approve and Jennifer Parker seconded minutes of April 28, 2022: Unanimous vote for approval
- IV. **Information Items / Discussion:**
 - a. Charter Agreement update: Board Chair provided an update that the Charter was approved at the Osceola County School Board Meeting June 21.
 - b. Line of Credit loan agreement: Board Treasurer and Attorney agree that this will provide operating funds to offset operating capital in advance of first headcount.
 - c. Federal EIN number has been assigned and approved, per Thomas Sternberg.
 - d. Federal 501(c)(3) application status: T. Sternberg confirmed that the filing has been confirmed and we are waiting on the final approval from the IRS.
 - e. Board Member development- Nomination Committee: It was discussed that the VPA Board would potentially add 2 more board members and then create a nomination committee to increase the board to total of potentially 9 members. This is not a requirement to open the school so we will revisit.

- f. School Board Parent Representative: Board President and Attorney shared that this requirement can be revisited when school opens, and we have a parent body from which to choose.
- g. Insurance: Susan Stagner provided an update on insurance quotes for which ACCEL has reached out and is awaiting those to be received. ACCEL will work to obtain these for final review by the Board designee to execute.
- h. Board Member background checks: Board President and Attorney shared requirements and process for fingerprinting and submitting to FLDOE. Board members will receive written instructions to get this completed as quickly as possible.
- i. Board Member required FLDOE training- The Board must complete FLDOE required governance training as a part of being a new school and new charter governing board. The Board discussed the capabilities of the FLDOE approved provider Greater Capacity Consortium, which has a 4-hour online, self-paced training with the assessment that will permit the board members to complete their training on a flexible schedule. The training would cost \$97 per board member. Greater Capacity would then directly submit the finished training certificates to Osceola County.
- j. Launch update:
 - i. HR update: Shannon McElwain provided a hiring update on the process and candidates.
 - ii. School Office search update was provided by the Board President, and a letter of intent to lease is under review.
 - iii. Enrollment update was provided by Shannon McElwain with 31 enrollments currently registered and another 198 in the registration process. This is on track of where we would expect to be at this point in time to hit the enrollment target of 500 students in Year 1.
 - iv. School ID from FLDOE: Susan Stagner informed the Board that the School ID has not yet been assigned by FLDOE. Once the Osceola County School Board approved the charter agreement on June 21, and it was signed, the Osceola district could make the request for the school ID to FLDOE.
 - v. School website: Susan Stagner shared the school website, which launched on the day of charter application approval.
 - vi. Opening requirements: Susan Stagner informed the Board that the ACCEL team has a meeting with the Osceola Office of School Choice and Innovation team scheduled for Monday, 6.27 at 9 a.m. to discuss school launch items.
 - vii. The VPA Board held a discussion regarding proposed dates for the regular school board meetings for the 2022-23 school year.

V. Action Items:

- a. A motion was made by Lisa Fuhrmeister and Jennifer seconded to approve the Line of Credit loan agreement. Unanimous approval.

- b. Approval of Nomination Committee selection: Board President tabled this for future discussion
- c. A motion was made by Lisa Fuhrmeister and Jennifer Parker seconded to approve the regular board meeting schedule for the 2022-23 school year- First Thursday of the month at 2:00 pm ET. Unanimous approval.
- d. A motion was made by Lisa Fuhrmeister and Jennifer Parker seconded to approve the Board President to finalize the school insurance contract and she was authorized to act as signatory. Unanimous approval.
- e. A motion was made by Lisa Fuhrmeister and Jennifer Parker seconded to endorse candidates for Head of School (HOS) : Brenda Santiago. Unanimous approval. The second candidate for HOS was very strong and is also a candidate for the Principal position.
- f. A motion was made by Lisa Fuhrmeister and Jennifer Parker seconded to engage Greater Capacity Consortium to provide the board with the required governance training. The board opted for the asynchronous online course priced at \$97 per board member.

V. Additional Comments from the Board: Appreciation was expressed for ACCEL's hard work to gain charter approval and for the partnership.

Adjournment: 3:35 pm